

**NCRTAC Executive Council Meeting**  
15 December 2011, Teleconference

Chair: Terry Nichols

Members present: Renee Babbits, Sue McVey, Jason Keffeler, Karen King, Denny Thomas, Michael Clark, Michelle Armstrong, Bert Nitzke, C. Hoeng P'ng, Robyn Schertz

Others present: None

Recorder: Michael Fraley

Call to order	Meeting was called to order by Michael Fraley. Vice-Chair Nichols joined the group immediately after the call to order.
Correspondence	None
State Meeting Update	<p>STAC elected Dr. Marshall Beckman as Chair and Dr. David Schultz as Vice-Chair. The group is starting to review the ACS document. STAC had discussion about the physician training (ATLS/RTTDC/CALS) requirements and changes were recommended but no action was taken.</p> <p>The Classification Process Committee has begun and is providing hospitals with information about the review process. Interested parties can submit questions either ahead of time or during the Trauma Program Manager meeting. One of the big recommendations from the December meeting was that hospitals should focus on the loop closure portion of PI.</p> <p>The February state meetings will be conducted via some form of webcasting.</p> <p>The Trauma Center Association of America is considering using Wisconsin as a pilot site for their new trauma response billing training. Hoping to conduct the training as part of the April meetings.</p>
Objective progress/ committee project status	<p><u>Objectives</u> The RTAC Coordinators are still developing a template for the Trauma Plan revision. The goal is to present it to STAC in April. If it is accepted we will need to work quickly to complete our plan unless Marianne waives it as an objective for this year.</p> <p>All other objectives are on track.</p> <p><u>Process Improvement</u> Was given back raft fata in November. Michael has Registry access for regional data now and will begin work with the committee to see how we can use the reports available to us.</p> <p>Karen suggested we ask hospitals to share their PI projects at the next meeting. Michael will include EMS and make it the education topic for January.</p> <p><u>Injury Prevention</u> Michelle reported that they have a rough draft of the calendar and are getting quotes. Will have a draft for the next general meeting. Calendar will be an eighteen month calendar starting in July 2012 and will be targeting to the public.</p>

	<p><u>Out of Hospital</u>          Considering evening meetings in January and/or February. Michael is working on a more solid plan to communicate why EMS needs to be involved and what the OOH committee will do.</p>
Display	<p>Michael has a few more pictures and likely has EMS, transport, trauma team and OR covered. It would be nice to have a few more photos showing something orthopedic or rehab. It would be nice to show a pediatric patient and an elderly patient if possible.</p> <p>Michael will get a sign with the logo for the top of the display. Group discussed using a “banner up” to attract attention. The four panels of the board could highlight 1) the problem of trauma, 2) the state trauma system, 3 &amp; 4) NCRTAC</p>
March Meeting	<p>The March meeting will be March 15 and will start at 5:00pm. Michael will not be available for the meeting.</p>
Future agenda items	<ul style="list-style-type: none"> <li>• Fall prevention project LSRTAC is doing. Consider using it as education for March</li> <li>• Results from State trauma system consultation and how they pertain to the RTAC</li> </ul>