

NCRTAC Executive Council Meeting
 15 July 2010
 Saint Clare's Hospital

Chair: Crystal Lothe

Members present: Lisa Ebert, Dr. Gaby Iskander, Crystal Lothe, Nick Sphatt, Ron Bohn, Dr. Schertz, Dr. Clark, Dorothy Weigel, Dr. P'ng, Renee Babbits, Sandy Johnson

Others present: Terri Nichols, Mike Trelow, Scott Perrin, Dr. Gordon, Dr. Curtis, Amy Schmidt

Recorder: Michael Fraley

Call to order	Meeting was called to order by Michael Fraley.
Chair & Vice-Chair Elections	<p>Floor was opened to nominations for Executive Council Chair. Dr. P'ng nominated Crystal Lothe with a second by Renee Babbits. No other nominations were received. Motion by Dr. Schertz to close nominations and unanimously accept Crystal Lothe as the Chair. Second by Dr. Clark. APPROVED.</p> <p>Floor was opened to nominations for Executive Council Vice-Chair. Dr. Iskander nominated Sandy Johnson with a second by Crystal Lothe. No other nominations were received. Motion by Dr. Schertz to close nominations and unanimously accept Sandy Johnson as the Vice-Chair. Second by Crystal Lothe. APPROVED.</p>
Certificate of Compliance	The Certificate of Completion documenting for the State that the NCRTAC completed the 2009-2010 Objectives has been sent to the State.
2010-2011 Budget	Group reviewed proposed 2010-2011 budget. Changes were discussed and made. Motion by Dr. Clark to accept 2010-2011 budget with changes. Second by Dr. Schertz. APPROVED. Final budget will be posted to NCRTAC-WI.org
Strategic Planning	Group discussed concern of hospitals reducing their support of staff participating in the RTAC. Group recommended we develop a plan to approach hospital leadership to discuss the importance of the RTAC as well as discuss what they feel they have gotten from and need from the RTAC. Michael will check with WHO to see if they have regional meetings we could attend.
Definitive Care Committee	<p>Continued discussion about the proposed committee. Group recognizes the work of WHEPP and does not want to duplicate efforts. Michael will invite a representative of WHEPP Region 2 to the next NCRTAC Executive Council meeting.</p> <p>Dr. Gordon and Renee will work together to draft some structure & mission of the committee.</p>
Executive Council Vacancy	Motion by Dr. Iskander to appoint Jason Keffeler to the Executive Council in place of Stefanie Carter. Second by Dr. P'ng. Approved by a vote of 8-2.
Bylaw change	Motion by Dr. P'ng to amend the bylaws to allow a vacancy in the Executive Council to be filled by vote of the general membership at a general meeting.

	Second by Nick S. APPROVED. Dr. Gordon will draft a amendment.
Adjourn	Motion to adjourn by Renee B., second by Dr. P'ng.. APPROVED.

Next Meeting: Aspirus Wausau Hospital
September 16, 2010
Following the general meeting and sub-committee meetings