

North Central Regional Trauma Advisory Council Meeting Minutes Executive Council

Date: March 17, 2011

Chairperson: Crystal Lothe

Location: Aspirus Hospital, Wausau, WI

Recorder: Crystal Lothe

Members Present: refer to attached list

Introduction	Crystal welcomed attendees; attendees introductions.
January Meeting Minutes	Motion by Carolyn Neumueller to approve the January minutes as written; seconded by Dr. P'ng – APPROVED.
Correspondence	None
Definitive Care Committee	Committee members: Dr. Robin Schertz (ED Physician Level III facility), Kevin Collopy (transportation representative), Karen King (Trauma Coordinator Level III facility), Jason Keffeler (Trauma Coordinator Level II facility), Dr. Jenny Larson (Trauma Surgeon Level II facility), Terri Nichols (Trauma Coordinator Level II facility), Dr. Gaby Iskander (Trauma Surgeon Level II facility), and Dr. Michael Clark (ED Physician Level III facility) The committee will be meeting after the executive council meeting to discuss the schedule for meetings.
Project Funding	Discussion took place on funding for training opportunities: Registry Training in Madison – Marianne Peck will look into this and respond back to the group. Out of Hospital would like to set up additional pod casts: education on trauma and the legal ramifications of failure to leave a short form or completed report at hospitals. Toni Smith and Sue McVey will be making a submission for the injury prevention committee: ATV/Snowmobile accidents education.
Other Business: Executive Council Attendance	Attendance at the Executive Council Meetings was discussed. Members must come to 50% of the meetings. It was decided that a letter will be written to any member that has not attend the required amount of meetings asking if the member would like to commit to participating or if they would like to resign. In the future the committee will just remove the member that has not met their obligation. This will be brought to the next General Meeting.
Other Business: Annual Meeting	The Annual Meeting will be held at Aspirus Hospital on May 19 th . In order to be in alignment with our by-laws we will announce the meeting via e-mail and print. The Central Wisconsin Journal and any publications from last year.
Future Agenda Items	<ul style="list-style-type: none"> • Budget Items

Other Business	None
Adjournment	Motion by Dr. Iskander to adjourn; second by Ken Mark – APPROVED
Next Meeting	May 19 th at Aspirus Hospital