

NCRTAC Executive Council Meeting
26 April 2011
Teleconference

Chair: Crystal Lothe

Members present: Sandy Johnson, Ken Marg, Caroline Neumueller, Robyn Schertz, Dr. Clark, Renee Babbitts, Sue McVey, Jason Keffeler

Recorder: Michael Fraley

Call to order	Meeting was called to order by Crystal Lothe.
Correspondence	Ron Bohn has resigned from the Executive Committee. His new job has not lent itself to participation as he had hoped.
Financial Guidance from DHS	Michael reviewed updated information regarding the fiscal guidance recently given to us by Marianne. This included a list of items we cannot purchase with RTAC funds. Michael will share the final version with the Executive Council and the Fiscal agent when it is received.
2010-2011 Projects	<p>Group reviewed a number of possible projects:</p> <ul style="list-style-type: none"> • Trauma training trailer • NCRTAC logo & letterhead • Table-top display update • Hand-outs for use at conferences • CD-ROM or DVD toolkits for EMS (education, forms, protocols, etc.) • Social media • Back rafts for hospitals and EMS <p>Any projects to be funded this year will need to be submitted by the May meeting.</p>
2011-2012 Budget	Group discussed the 2011-2012 budget based on \$49,911 and adjusted a few projects. Motion by Neumueller to approve the 2011-2012 budget as discussed. Second by Babbitts. APPROVED.
2011-2012 Budget with proposed cuts	Marianne has recommended the RTAC be prepared to cut up to 10% from the budget once the Governor's budget is completed. Group reviewed the draft prepared by Michael and tentatively decided the all categories of the base budget, except Coordinator salary and travel, will be subject to a percentage reduction once the actual amount is known.
RTAC member travel to ACS Consultation visit	Motion by Neumueller: Pending approval by the State, the NCRTAC will reimburse the travel expenses of any NCRTAC member that is invited to travel to Madison to participate in the June ACS system consultation visit. Second by Keffeler. APPROVED.
Other business	None.
Adjourn	Motion to adjourn by McVey, second by Dr. Clark. APPROVED.