

NORTHCENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
MEETING MINUTES OF July 15, 2010
 Saint Clare's Hospital – Weston, WI

Members Present: Michelle Armstrong, Renee Babbitts, Dr. Michael Clark, Dr. Curtis, Doug Duchac, Lisa Ebert, Brenda Fellenz, Dr. Gordon, John Happli, Dr. Iskander, Jason Keffeler, Don Kimlicka, Tracey Kujawa, Diane Lemke, Crystal Lothe, Terry Nichols, Dr. P'ng, Scott Perrin, April Pierzchalski, Anne Rifleman, Dr. Schertz, Amy Schmidt, Toni Smith, Nick Sphatt, Sharon Thorpe, Mike Trelow, Dorothy Weigel, Pamela Weiss-Lockhart

Chairperson: Sandra Johnson
NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sandy Johnson welcomed attendees to Saint Clare's Hospital. Attendee introductions.
May Meeting Minutes	May meeting minutes approved as written. Motion: Crystal Lothe. Second: Dr. Iskander. APPROVED
Correspondence	Stephanie Carter has resigned from the Executive Committee & NCRTAC. Aspirus has done some reorganization and eliminated her position. Trauma Program Manager duties have been assumed by Jason Keffeler.
Expense Report	Michael presented the annual budget and expense report to date. The fiscal agent is still processing the final bills but it appears that we will end the year spending \$55,131 leaving us \$34 above allocation.
RTAC Coordinator Report	<p><u>Peds EMS Equipment</u> The General Federation of Women's Clubs and the Kiwanis are continuing the pediatric equipment for EMS provider program. WHEPP has supplemented their budget for 2010 as well. Michael will post contact information on the NCRTAC-WI.org website.</p> <p><u>WHEPP Funding</u> The Wisconsin Hospital Emergency Preparedness Program has earmarked portions of their budget this year for:</p> <ul style="list-style-type: none"> • Trauma registry training and support • Linkage between WARDS and trauma registries • Expanding WiTrac • SALT triage <p><u>Designation Review Process</u> The State is continuing the review of the process and criteria for hospital designation site reviews. Connie hopes to have reviews restart in 2011.</p> <p><u>State Trauma Website</u> Still no word on getting the State Trauma website up. Link will be posted and announced as soon as it is.</p> <p><u>Certificate of Completion</u> The Certificate of Completion documenting for the State that the NCRTAC completed the 2009-2010 Objectives has been sent to the State.</p> <p><u>Trauma Basics Training</u> Michael has completed 12 sessions with over 250 participants. More sessions will be completed beginning in the Fall.</p>

State/ STAC Update	<p><u>Trauma Registry</u> Some people have experienced problems with various screens after the upgrade. Screen resolution has to be adjusted. DI is working on a fix.</p>
Committee Reports	<p><u>Process Improvement</u> Had a discussion of standardization among systems (Aspirus, Ministry & independent facilities).</p> <p><u>Injury Prevention</u> Discussed fund use for 2009-2010. Will report on Brecker Bunny at our September meeting.</p> <p><u>Out of Hospital</u> No report.</p>
Grant project	<p>Michael reported on the recipients of the 2009-2010 grants. NCRTAC received 27 applications for almost \$53,000 of projects. \$11,623 was awarded to 15 individuals or organizations. A complete list will be posted to NCRTAC-WI.org.</p> <p>John Happli reported on the Rib Mountain FD grant. RMFD purchased Turley backboard pads. John showed one of the pads and discussed how they work.</p>
Other Business	<ul style="list-style-type: none"> • The 2010-2011 contracts for the RTAC Coordinator and Fiscal Agent are in place. • The 2010-2011 objectives have been finalized and are posted on NCRTAC-WI.org • Special Thank You to Sandy Johnson for her work as Chair for the last 3 years.
Announcements/ Training	<ul style="list-style-type: none"> • Dr. Clark has assumed the role of EMS Medical Director for Saint Clare's Hospital • Don Kimlicka has taken a new job as EMS Director for Clintonville EMS • The Spirit Conference will be August 12 & 13. See NCRTAC-WI.org for a brochure • The various trauma courses being held this year by Ministry Health Care are posted on the NCRTAC-WI.org calendar • The ENA State Meeting will be in Green Bay October 13 & 14 • SJH/ Marshfield Clinic will be holding ATLS October 28 & 29
Adjournment	Motion to adjourn by Dr. Gordon. Second by Renee Babbits. APPROVED.

Next Meeting: Aspirus Wausau Hospital
September 16, 2010
0900-1200