


# NORTHCENTRAL REGIONAL TRAUMA ADVISORY COUNCIL MEETING MINUTES OF July 21, 2011

Ministry Saint Clare's Hospital - Weston, WI

Members Present: Michelle Armstrong, Renee Babbitts, Dr. Michael Clark, Lisa Ebert, Philip Fusco, Dr. Bruce Gordon, Dr. Gaby Iskander, Sandy Johnson, Jason Keffeler, David Mason, Sue McVey, Terry Nichols, April Pierzchalski, Jason Plaza, Anne Rifleman, Toni Smith, Kelsey Spatz, Nick Sphatt, Mike Trelow, Dorothy Weigel

Chairperson: Crystal Lothe

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Crystal welcomed attendees to Ministry Saint Clare's Hospital. Attendee introductions.
May Meeting Minutes	Motion by Dr. Gordon to approve the May meeting minutes as written. Second by Babbitts. APPROVED
Correspondence	None
Budget Report	<p>Michael announced that there will be no cut in budget this year as was expected. The RTAC will have \$49,911 to spend on projects this year. Committees are encouraged to begin planning for projects now. The State has given us a strong guidance that we are not to wait to the end of the year to spend the money.</p> <p>The final report of last year's expenses is not available yet.</p> <p>The 2011-2012 fiscal agent contracts are not completed yet but Marianne says they are in the process.</p>
RTAC Coordinator Report	<p><u>Projection screen, projector and laptop</u> Michael bought a portable projection screen and extension cord for presentations. The screen, projector and laptop are available for anyone to check out from Michael.</p> <p><u>RTAC Logo</u> A few sample logos were received from RTAC members. The entries were reviewed by the members present and the group voted for this logo:</p> <div style="text-align: center;">  <p><b>North Central Regional Trauma Advisory Council</b></p> </div> <p><u>Social Media</u> Group discussed using social media to increase the awareness of the NCRTAC. Motion by Dr. Iskander, second by Keffeler to allow Michael Fraley to establish a Facebook group page for NCRTAC. The page will</p>

	<p>be updated approximately once a week with information about events, project updates, funding opportunities, news, announcements, articles and podcast updates. The Facebook page will only be a supplemental avenue of communication. The webpage, newsletter and minutes will continue.</p>
<p>State Office/ STAC</p>	<p><u>ACS Visit</u> Dr. Iskander and others discussed the recent American College of Surgeons state trauma system consultation visit. Michael reviewed the information presented at the exit interview. The final report will take a few months to complete and be released by the State. The bullet points of the recommendations are posted on NCRAC-WI.org.</p> <p><u>ACS Goldbook</u> Marianne will be providing each RTAC with an ACS Resources for Optimal Care of the Injured Patient: 1999 (Goldbook). Michael will have the book available for checkout. The current DHS 118 refers to the Goldbook.</p> <p><u>WHEPP</u> The WHEPP program recently completed a written report of the activities of the program over the last several years. Michael has a copy of the report and it can be downloaded here: <a href="http://www.wha.org/disasterpreparedness/pdf/wheppreport2011.pdf">http://www.wha.org/disasterpreparedness/pdf/wheppreport2011.pdf</a></p> <p><u>SALT versus START</u> There continue to be discussions about which prehospital disaster triage system the state will endorse. RTAC coordinators received communication recently that the State will not likely be mandating any particular triage program. Michael will plan to do a brief education on the SALT program at a future RTAC meeting. A CD training program is available if anyone is interested in viewing it. Articles about SALT will be posted to NCRAC-WI.org</p> <p><u>Patient tracking pilot</u> The Patient Tracking Phase II project has had a slow start. Rib Mountain FD and Stevens Point FD are participating in the project and will be reimbursed for a triage tag scanner, training and drills.</p> <p>Rib Mountain recently hosted a Marathon County mass casualty drill where a couple of the triage tag scanners were tested. Dr. Clark provided an overview of the drill. Communication with the base hospital (MSCH) did not go as well as planned. Dr. Clark, Michael Fraley and Jim Monarski (WHEPP Region 2) will meet to begin discussion of a future regional MCI drill.</p> <p><u>Trauma Registry</u> The State did training on the Trauma Registry upgrade in June. Each hospital in the NCRAC was represented.</p> <p>At the June meeting, STAC approved the recommendation that hospitals must have trauma case data entered within 60 days of the end of the quarter.</p> <p>The State has entered into a contract with the Medical College of Wisconsin's Injury Research Center. Their first project was to evaluate</p>

	<p>the validity of the data. The report has not been released but the State hopes to use it to improve the quality of the registry data including the data bridges.</p> <p><u>STAC Appointments</u> Several new members have been appointed to the STAC although they have not been announced yet. One is Dan Diamon, chair of the RTAC Coordinator group.</p> <p><u>Trauma Program Manager</u> Terry Nichols has been elected Vice-Chair of the state TPM committee. The group is working on clarifying the hospital classification criteria and footnotes.</p>
Committee Reports	<p><u>Process Improvement</u> ED LOS data was not available.</p> <p>Michael suggested creating a hospital-specific orientation/training video for the backrafts. The video that is available from the company is EMS oriented. Michael will investigate creating the video.</p> <p>Last year the State Trauma Program Manager group did a process improvement training session. The training was video recorded and Michael now has a copy of the video for check out.</p> <p><u>Definitive Care</u> Group reviewed work plan and identified the six objectives they will beign work on:</p> <ul style="list-style-type: none"> <li>• Level III &amp; IV hospitals develop a list of what patients they are able to keep (ie provider specific).</li> <li>• Level II hospitals develop a daily list (communicated to Connect here and/or ED) of what patients they can accept (ie provider specific) to prevent double transfer or multiple transfers.</li> <li>• Establish guidelines of required diagnostic imaging of major trauma patients prior to transfer to a Level II hospital from a Level III or IV hospital.</li> <li>• Annually review the State Triage &amp; Transport Guidelines to make any changes unique to the trauma population in the NCRTAC based on ongoing literature and PI activities.</li> <li>• Establish a process for feedback to referring hospitals and prehospital providers from the receiving trauma service in a timely manner (keep as a standard agenda item).</li> <li>• Provide direction to the PI Committee for data collection to improve care of trauma patients in the NCRTAC area.</li> </ul> <p><u>Injury Prevention</u> Lisa reviewed the products added to the alcohol/ caffeine awareness displays. The displays have information sheets about all the products and pieces in the kits so anyone can use them. Contact information for checking the kits out is available under the IP Committee page of NCRTAC-WI.org</p> <p><u>Out of Hospital</u> The trauma training equipment has been purchased. Contact Michael to</p>

	<p>check it out.</p> <p>The committee will consider extending the Back Raft project to EMS providers.</p>
Other business	None
Future Agenda items	<p>SALT Triage</p> <p>Back Raft hospital video</p>
Announcements/ Training	<ul style="list-style-type: none"> <li>• Spirit Trauma Conference, Aug 10 &amp; 11</li> </ul>
Adjournment	<p>Motion by Dr. Iskander to adjourn. Second by Jason Keffeler.</p> <p>APPROVED.</p>

Next Meeting: Aspirus Wausau Hospital  
 Sept 15, 2011  
 0900-1200