

NORTHCENTRAL REGIONAL TRAUMA ADVISORY COUNCIL MEETING MINUTES OF January 19, 2012

Ministry Saint Clare's Hospital - Weston, WI

Members Present: Michelle Armstrong, Renee Babbitts, Michael Clark, Lisa Ebert, Josh Finke, Cathy Fletcher, Bruce Gordon, Jason Keffeler, Karen King, Terry Nichols, Heong P'ng, Kathy Palm, April Pierzchalski, Robyn Schertz, Amy Schmidt, Mark Schroeder, Toni Smith, Mike Trelow, Helen Walsh, Tom Waydick, Dorothy Weigel

Chairperson: Crystal Lothe

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Crystal welcomed attendees to Ministry Saint Clare's Hospital. Attendee introductions.
September Meeting Minutes	Motion by Dr. Gordon to approve the November meeting minutes as written. Second by Mike Trelow. APPROVED
Correspondence	None.
WHEPP Update	Denny was unable to attend today. Former Interim WHEPP Manager Lois Sater has left. State is in the process of finding a new manager.
Budget Report	We have used \$19,399 to date with \$30,571 remaining. Michael reminded group of the categories we have budgeted for and that all projects will need to be planned and under way by the May RTAC meeting.
RTAC Coordinator Report	<p><u>Podcast</u> The January podcast was an interview with Portage Co Sheriff Department Chief Deputy about the Traffic Incident Management program. Michael continues to have problems with the URL names of the files but the links do work. The podcast will not load to iTunes, though. Additional topics and interviewees are welcome.</p> <p><u>Patient Tracking</u> Initial training and drills were completed for the two NCRTAC services. Additional support will be provided by Michael as needed.</p> <p><u>Regional Registry Reports</u> Michael now has access to the Regional Trauma Registry Reports. Sample reports will be shared with the PI committee today.</p> <p><u>WEMSA Conference</u> Michael will be going to the WEMSA conference at the end of the month. The RTAC Coordinators will have a booth in the Expo hall to promote RTAC participation.</p> <p><u>Attendance Reports</u> Michael will compile attendance records and send a report for 2011 to each hospital later this month.</p>

	<p><u>Looking for Partners</u> One of Michael's goals for this year is to increase the number of other potential partner agencies, organizations and groups we can add to our mailing list. If you are aware of any groups that should be added please let Michael know their contact information.</p>
<p>State Office/ STAC</p>	<p><u>Trauma Coordinators</u> Terry reported that the state trauma coordinator group is hoping to have the Trauma Center Association of America come and do a training on trauma billing at a future STAC meeting.</p> <p>ACS changed the structure and cost structure of RTTDC. Ministry Saint Joseph's Hospital will no longer offer it. Group asked that the RTAC send a letter to the ACS expressing how this will impact our system.</p> <p><u>NHTSA</u> Wisconsin EMS is considering having a NHTSA assessment done again with the Trauma System and WHEPP support.</p> <p><u>STAC Planning Meeting</u> The STAC tried to have an online meeting this week to plan how they will begin work on the recommendations from the ACS visit. The technology did not work very well and there was not much accomplished. The State is working to see if the same system will be useful for the February meetings.</p> <p><u>Data Management Committee</u> The committee is reviewing the Registrar Toolbox. They are reviewing the Registry Data Quality Report completed by the MCOW Injury Research Center. The committee is asking the EMS Office why they issued a memo instructing ambulance services that they do not have to comply with the new HFS 110 rule about leaving written documentation at a hospital at the time of patient drop-off. The committee is working to issue clarification of the registry inclusion/exclusion criteria.</p>
<p>Committee Reports</p>	<p><u>Process Improvement</u> ED LOS data was shared with the group. The current report is available on the website.</p> <p>Committee is reviewing the backboard padding data. Group has noted a bump in redness reported. But there has been a decrease in the percentage of patients transported on backboards and an increase in the percentage that have padding. Group noted that the Back Raft product does not protect the coccyx or heels.</p> <p>RTAC membership discussed the importance of all parties being on the same page about which patients should be transported on a back board. This will keep EMS and transfer services from immobilizing or re-immobilizing patients just because they believe the receiving hospital will expect it. Group recommended this be an agenda item for the Definitive Care Committee.</p> <p><u>Definitive Care</u> Has not met. Had previously elected to meet outside of the general</p>

	<p>RTAC meeting. Michael will set up a phone conference for the committee in February.</p> <p><u>Injury Prevention</u> Lisa presented the draft of the calendars the group has been working on.</p> <p><u>Out of Hospital</u> Michael reviewed the revision to the ACS/CDC Trauma Field Triage Protocol recently released. The RTAC Coordinator Group will be reviewing it at the February meeting.</p>
Other business	None
Education – Process Improvement	<p>RTAC members shared PI projects.</p> <p>Recommendation by Dr. Gordon to have a regular agenda item for discussion of facility/service-based PI.</p>
Future Agenda items	<ul style="list-style-type: none"> • Cathy Fletcher offered to do a presentation on the military's combat medic program. We will have her present at the evening RTAC meeting in March.
Announcements/ Training	<ul style="list-style-type: none"> • February 9, ENA Conference at the Fairfield Inn. Pediatric focus. \$30 for members, \$40 for non-members. Brochure to be available on the NCRTAC website when available. • MSTC is now offering a critical care paramedic course.
Adjournment	Motion by Terry Nichols to adjourn. Second by Dr. Gordon. APPROVED.

Next Meeting: Aspirus Wausau Hospital
 March 15, 2012
 1700-2000